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ADM-7.4

DD/S&amp;T 0605-64

18 February 1964

MEMORANDUM FOR: Executive Officer, DD/S&amp;T

SUBJECT : Adjustments in Procedures with Procurement Division, OL

1. Recently you and certain members of this Directorate met with the Director of Logistics and the Deputy Chief of the Procurement Division to discuss certain problems confronting OL relating to "Priority" requisitions originating with us. The DC/PD contended that these cases, six of which had been submitted in the previous two days, precluded use of the most desirable procurement practices.

2. You will recall that although we agreed with this contention and recognized its resultant effect on our component we did feel that this was a Logistics problem. However, we did decide that we would do all we possibly could in adjusting our established procedures to minimize it.

3. It was with this frame of reference that I orally advised the DC/PD on 6 February 1964 that this Directorate agreed to accept the responsibility for the following actions in cases of this type:

- a. We would advise the C/PD or the DC/PD of these cases as soon as they are brought to our attention and as soon as we have meaningful factual information to offer.
- b. We would invite a representative of the Procurement Division to participate in all discussions having a bearing on the contractual relationships between the contractor and the Agency and thereby enable the Procurement Division to enter into more desirable and

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timely negotiations.

4. The DC/PD was to take this matter under advisement upon the return of the C/PD, scheduled for the following Monday.

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Chief, Administrative Staff  
DD/S&T

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